
Nassim Davlatshoev

From: Nassim Davlatshoev
Sent: Tuesday, August 13, 2013 9:58 AM
To: Lucia Fiala; Radha Singla
Cc: Rodolfo Alonday
Subject: FW: Resources
Attachments: Authorization Letter_Support to GEPMI_Signed.pdf

Dear Both, this is for your information. Kindly note that the allocation went to RSC in Bkk from your \$80K allocation/COA refers to the details.

Cheers, Nassim

From: Nassim Davlatshoev
Sent: Tuesday, August 13, 2013 9:57 AM
To: Panvipa Lekluangngarm
Cc: Sriram Pande; Raquel Lagunas; Randi Davis; Kim Henderson
Subject: RE: Resources

Dear Panvipa, thanks

We activated the COA in Atlas.

Cheers,
Nassim

From: Panvipa Lekluangngarm
Sent: Monday, August 12, 2013 10:25 PM
To: Nassim Davlatshoev
Cc: Sriram Pande; Raquel Lagunas; Randi Davis; Kim Henderson
Subject: RE: Resources

Dear Nassim,
Please find attached the signed authorization letter.
Thank you very much for your kind assistance and best regards,
Panvipa

From: Nassim Davlatshoev
Sent: Friday, August 09, 2013 8:17 PM
To: Panvipa Lekluangnarm
Cc: Sriram Pande; Raquel Lagunas; Randi Davis; Kim Henderson
Subject: RE: Resources

Dear Panvipa, thanks for sharing the updated budget. I have put additional line (misc) to make the total amount in line with the authorized amount (\$20,000).

Can you please send us urgently the countersigned authorization letter too? We need to immediately provide RSC access to the funds.

Thank you and have a nice weekend,
 Nassim

From: Panvipa Lekluangnarm
Sent: Thursday, August 08, 2013 11:33 PM
To: Nassim Davlatshoev
Cc: Sriram Pande; Raquel Lagunas; Randi Davis; Kim Henderson
Subject: RE: Resources

Dear Nassim,

Following Kim's email below, please find the revised budget. I have corrected Kim's trip to 6 days each and added one additional trip for Programme Manager for 6 days.

Please also find attached the quotation for printing GEPMI 12 Modules.

		Pax	Total (US\$)	Comments/Clarifications
1. DSA and TE for 4 trainers	- DSA for 14 days = 397 x 20% x 14 = 1,112 - TE for 4 legs = 152 (1,264)	4	5,056	80% DSA and round trip tickets will be paid and covered from RSC budget, and Gender Team in HQ will pay for 20% DSA and terminals only All DSA except terminal and supplementary will be paid by GoK. They don't have a mechanisms to pay this portion in their regulations.
2. Flight for Kim plus DSA, TE	- Airfare = 700 - DSA for 6 days = 397 x 100% x 6 = 2,382 - TE for 4 legs = 152	2 trips	6,468	Does this mean that each travel for 12 days in duration, as per the calculations provided? We understand that it should be for 6 days each. Please advise and revise the budget, if required.

	(3,234)				Travel is for 6 days each time not 12 but I would like to add a contingency for one additional trip for our Programme Manager so please add one more trip with 6 days.
3. Flight for Programme Manager plus DSA, TE	- Airfare = 700 - DSA for 6 days = 397 x 100% x 6 = 2,382 - TE for 4 legs = 152 (3,234)	1	3,234	One additional trip for Programme Manager for 6 days	
4. Printing of 50 sets of GEPMI modules (see attached Quote)			3,187	We did not receive the quote but it's OK. K Lek will attach.	
5. Miscellaneous			2,055		
			20,000		

Total authorized allocation US\$

20,000

Best regards,
Panvipa

From: Kim Henderson
Sent: Thursday, August 08, 2013 2:31 PM
To: Nassim Davlatshoev
Cc: Sriram Pande; Raquel Lagunas; Randi Davis
Subject: RE: Resources

Dear Nassim

Thanks, I have made the clarifications in the comments line below.

K Lek please make the necessary revisions and send back to NY.

Kind regards

Budget transfer processed
Journal #1: 000 502 3539
NB 13/8/2013

United Nations Development Programme

Bureau for Development Policy



Empowered lives.
Resilient nations.

To: Ms. Clif Cortez
Manager a.i.
UNDP Regional Service Center in Bangkok

Date: 7 August 2013

From: Randi Davis
Director, a.i.
UNDP Gender Team
Bureau for Development Policy

Extension: +1 646 781 4361

Subject: **Authorization Letter – Support to Implementation of the Gender Economic Policy Management Initiatives**

File: 2013/GMI/Allocations

Dear Ms. Cortez,

I am pleased to inform you that additional funds in the amount of US\$20,000 are made available from UNDP Gender Team to the Gender Practice of UNDP Regional Service Centre in Bangkok (RSC-Bangkok). The funds are allocated to support the Gender Practice of UNDP Regional Service Centre in the implementation Gender Economic Policy Management Initiative (GEPMI) in Asia and Pacific region.

Upon receipt of the countersigned letter, your office is authorized to access the resources up to the Authorized Spending Limit of US\$20,000 using your individual department code, under the project "Programme Support towards Implementation of the UNDP's Gender Equality Strategy 2009-2013 (Project ID 00056808, Output ID 00069820, UNDP1 BU). This project is implemented by UNDP Gender Team, Bureau for Development Policy, using direct implementation modality (DIM). Please be reminded that activities must be completed and funds fully expensed by 31 December 2013.

This letter commits your office to provide timely updates as well as to submit a final short report after completion of the project activities. It also delegates to your office the responsibilities for the use of the fund in accordance with UNDP financial rules and regulations. The Gender Team (HQ) will assume an oversight function but can exercise the power to withdraw the resources in case of non-disbursement according to the agreed budget (refer to Annex 1 for the breakdown and estimated budget).

Kindly note that Ms. Kim Henderson, Gender Practice Team Leader is the focal point for this initiative and will assume responsibility for completion of the activities, management of funds and reporting. All financial transactions can be created and approved locally by respective authorizing officers in your office.

With best wishes,



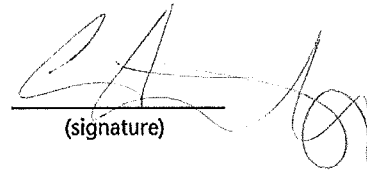
Randi Davis

Director, a.i.
UNDP Gender Team
Bureau for Development Policy

Countersign to acknowledge duties and obligations as outlined in this letter of approval:

Name:

Mr. Clif Cortez
Manager a.i.
UNDP Regional Service Center in Bangkok


(signature)

Date: _____

Chart of Accounts (COA):

GL Unit	B. Acct	OU	Fund	Dep ID	IA	Donor	Project	Act
UNDP1	Per input type	H21	04300	B0441 (RSC-Bkk)	001981	00012	00069820	8

Cc:
Kim Henderson, Gender Practice Team Leader, RSC in Bangkok
Diakhoumba Gassama, Gender and Women's Empowerment Specialist, RSC in Bangkok
Raquel Lagunas, Institutional Development Adviser, Gender Team, UNDP/BDP
Radha Signla, Programme Specialist, Gender Team, UNDP/BDP
Nassim Davlatshoev, Operations Manager, Gender Team, UNDP/BDP

Page 2 of 3

Annex 1. Budget Breakdown

GEPMI – RSC in Bangkok	
Budget description	amount (US\$)
Gender Economic Policy Management Initiative (GEPMI) – travel, printing	20,000
Total	20,000